RAINE STUDY APPROVAL FORMS

P-Form
Project approval
Completed by Investigator
• New projects new data
• Grant applications
• PhD projects
• New projects using existing data
• All investigators read and approved content

Send to
Raine Secretariat
(at least 2 weeks prior to Executive Meeting Date)

Raine Study Executive Committee
Approval required

Investigator receives

P-Review Form
• Reference Number
• Approval (or not) and feedback from Executive Committee

Send to
Raine Secretariat
(at least 2 weeks prior to Executive Meeting Date)

Raine Study Executive Committee
Approval required

Investigator receives

C-Form
Collaboration approval
Completed by Investigator
• New collaborations
• All investigators read and approved content

Send to
Raine Secretariat
(at least 2 weeks prior to Executive Meeting Date)

Raine Study Executive Committee
Approval required

Investigator receives

C-Review Form
• Reference Number
• Approval (or not) and feedback from Executive Committee

Send to
Raine Secretariat
(at least 2 weeks prior to Executive Meeting Date)

Raine Study Executive Committee
Approval required

Investigator receives

B-Form
Access to biological samples
Completed by Investigator
• Access to stored biological samples
• All investigators read and approved content

Send to
Raine Secretariat
(at least 2 weeks prior to Executive Meeting Date)

Raine Study Executive Committee
Approval required

Investigator receives

B-Review Form
• Reference Number
• Approval (or not) and feedback from Executive Committee

Please note
• All projects, collaborations and access to biological samples require approval from the Raine Study Executive before the project can commence.
• Raine Study Executive Committee approval is the first step in the process to access the Raine Study Resource.
• Human Research Ethics Approval needs to be in place before access to Raine Study resources is granted.
• All other relevant documentation is required to be finalised before access the cohort or the cohort resources may occur, e.g. multi-institutional agreements, memorandum of understanding between collaborators, material transfer agreements, data access agreement.
A manuscript proposal form (M1-form) is required for all manuscripts and to gain access to Raine Study data. Manuscript proposals should relate to a previously approved project (grant application, project application, PhD proposal etc). Researchers must obtain approval for the M-form before starting the paper.

All completed manuscripts, together with a M2-Form must be sent to the Raine Study Secretariat prior to submission for publication.

If a manuscript requires substantial author corrections, or the authors modify the content in order to submit to a different journal, this manuscript approval process needs to be repeated for the modified manuscript.
RAINE STUDY MEDIA RELEASES

MEDIA
• All media releases must be sent to the Raine Study Secretariat prior to release (M3-form).
• The general Raine Study policy that there is a media embargo until the paper is published.
• Some journals have very strict media policies. Publicity can jeopardise the publication of papers, if this contravenes the journal’s policy.
• If there are circumstances where this is potentially unavoidable, e.g. conference organisers requesting media statements, any publicity should have the written approval of all the authors.

M3-Form
Media release form
Completed by Investigator
• Copy of the media release
• Evidence that all the authors approve the media release

Send to

Raine Secretariat
• Review content, context
• Reputat of Raine Study
• Protection of cohort participants